

FHS Booster Club Meeting Minutes

August 18th, 2024

President- Hannah Horne

Vice President- Christina Sias (voted in this meeting)

Sponsorship - Ashley Cook

Secretary- Kim Allred

Treasurer- Shane Gebs

Public Relations- Melissa and Brian Howell

Concessions Managers- Victoria Martinez, Natalie Olson, Cassie Norwood

Meeting started at 6:01pm

Dr. Fox Report - FHS has 1471 students, 44% students of color, 35% free and reduced lunch, 109 concurrent credits, 96% graduation rate, and 84% participation rate. 57 more students graduate now than they did in 2018. We had 127+ students that were open-enrolled in 22-23. We anticipate 140+ to open enroll for the 24-25 school year. We have a very full school, and it is anticipated that we will outgrow the school in two years. At that point, we will have to add portable classrooms. Our teachers are happy with the FHS work environment. Dr. Fox said thank you for our donation towards the new teacher's lounge. He wants us to tell the community that he is willing to answer the community members' questions.

Secretary's Report - Kim Allred

- Natalie moved to approve them, Christina seconded them

Treasurer's Report – Shane Gebs (Attached. See bottom of document)

- Shane used last year's budget as a guide for us to use for this year. He wants to stay at \$50,000.00. We need to vote on the new one.
- We should try to plan for the expenditures ahead of time.
- We added \$2000.00 to our scholarship donations last year, and Shane kept that for this year. Should we add more money towards scholarships and grants? We'd like to add \$2000.00 more; \$1000.00 per semester.
- We need to add more money for cookies during finals. We could give out cookies for December, and Icepops for May. Hannah would like to add \$300.00 more to the budget.

- Our insurance costs went up this year to \$590.00.
- Shane anticipates fundraising to increase this year.
- Christina motioned to approve the new budget, and Janie seconded it. We all voted yes.
- We need to pay our \$10.00 to be a member.

Sponsorship Report – Ashley Cook

- Ashley is getting help from Ann about the sponsorship process. Donations are coming in. Ashley has contacted previous and new donors via email, and will follow-up with a phone call this week.
- T-Shirts have not been ordered yet. Hannah would like to order a specific Booster Club T-shirt. She'd like to do it before Homecoming.
- Shane would like Ashley to have a spreadsheet of donors so that he knows where to itemize it in the budget. He'd like to have concessions do the same. They can report back to Shane at the end of every month.
- Sports calendars are in the process of being planned and ordered. Hannah would like to have an arts calendar printed as well. We will do cheer's calendar in the winter. Natalie will contact Claudia about the process. It is \$65.00 for 15 posters.
- Hannah would like to split the board positions of Vice President and Sponsorship. Christina Sias will be the Vice President. Janie moved to approve the nomination, and Melissa seconded it.
- Should we revamp a banner package opportunity for next school year? We could include business swag ...We all voted "yes." Ashley will try it for basketball games this year.

Concessions Update

- We've increased the prices for some products.
- We can use Apple pay, but still don't receive Venmo payments
- We are going to talk to other schools who use Venmo to see how to set it up.
- Venmo does accept accounts for Charitable organizations. Ashley will look into setting that up. She will report next month.
- We got two Square readers. Wifi might be an issue for outside concessions.
- Ty Gordon approved the selling of FHS products at concessions
- Victoria would like a Booster Club volunteer night so the money will come back to us.
- We got a donated grill and two cheese machines.
- The outdoor concessions facility has been cleaned, and Natalie is renewing her food handler's permit this year.
- Hannah will check into any licensing that needs to happen.
- Victoria would like to offer a "free concessions" prize at After Prom.
- The Student Council would like us to offer three free concessions passes for the Homecoming Scavenger Hunt game.
- Are the Booster kids taking advantage of the free concessions pass?
- Natalie will create a "free concession pass" list

Seasonal Grants:

- We have two clubs who have already submitted requests. We want more to ask, and need to decide how much more money we can budget for the grants. We'd like to have \$5000.00 per semester for grants.

Back to Night Update:

- Not a lot of people attended.
- We should set up a table at the Fall Open Enrollment Night instead. It is better attended.

Homecoming:

- September 13th. Hannah got the prizes, but did not get another inflatable. We will serve pizza instead of hotdogs. (It is similar in price, and we wouldn't need anyone grilling hotdogs. If there are any leftovers, we will sell them at concessions.) We will have face painting. How can we streamline that process? (Limit the options.) Hannah got a new giant bowling set, and large inflatable footballs. We need a signup genius for volunteers. Hannah would like to eliminate the tickets. Everyone gets one prize. Should we give them a hand stamp after they receive a prize? The Homecoming theme is: "Hollywood Night." The parade route has changed because of construction.

Pink-Out Shirts:

- We did pretty well last year. We have size small left over. Should we order them again? If so we will be changing design, ordering asap, setting up online order link to our Square account. Hannah would like to sell only one style and the leftovers. Do we want to sell them again this year? We voted "Yes," and to sell them during the month of October. The Student Council can help us sell them. Ty is onboard with the idea. Victoria would like the option of pre-ordering so that they are prepackaged for an expedited distribution. Hannah and Natalie will work on that.

Meeting Closed at 8:01pm

Next Meeting September 16th at 6:00pm

Frederick High School Booster Club FY 2024 Budget Report

Funds available at beginning of financial year (07/01/2024)			\$50,079.62
Fundraising	Budgeted Income	Budgeted Expenses	Budget Net
Banners	\$22,000.00	-	\$22,000.00
Concessions	\$55,000.00	-\$28,000.00	\$27,000.00
Program Donations	\$2,200.00	-	\$2,200.00
Fundraising Totals	\$79,200.00	-\$28,000.00	\$51,200.00
Events	Budgeted Income	Budgeted Expenses	Budget Net
After Prom			
Food	-	-\$5,000.00	-\$5,000.00
Prizes	-	-\$7,000.00	-\$7,000.00
Rentals	-	-\$3,000.00	-\$3,000.00
After Prom Totals	-	-\$15,000.00	-\$15,000.00
Senior BBQ	-	-\$2,000.00	-\$2,000.00
Homecoming	-	-\$1,200.00	-\$1,200.00
End of Season Banquet	-	-\$150.00	-\$150.00
Teacher Appreciation	-	-\$1,000.00	-\$1,000.00
Events Totals	-	-\$19,350.00	-\$19,350.00
Grants and Scholarships	Budgeted Income	Budgeted Expenses	Budget Net
Club and Sports Grants			
Undefined Grants	-	-\$8,000.00	-\$8,000.00
Club and Sports Grants Totals	-	-\$8,000.00	-\$8,000.00
Concession Grants			
Undefined Concession Grants	-	-\$15,000.00	-\$15,000.00
Concession Grants Totals	-	-\$15,000.00	-\$15,000.00
Scholarships			
Senior Scholarships	-	-\$6,000.00	-\$6,000.00
Scholarships Totals	-	-\$6,000.00	-\$6,000.00
Grants and Scholarships Totals	-	-\$29,000.00	-\$29,000.00
School Spirit	Budgeted Income	Budgeted Expenses	Budget Net
Calendars	-	-\$250.00	-\$250.00
Spirit T-shirts	-	-\$1,000.00	-\$1,000.00
Senior Celebrations	-	-\$2,000.00	-\$2,000.00
Cookies	-	-\$300.00	-\$300.00
School Spirit Totals	-	-\$3,550.00	-\$3,550.00
Operation Expenses	Budgeted Income	Budgeted Expenses	Budget Net
Accounting/Taxes	-	-\$350.00	-\$350.00
Software	-	-\$250.00	-\$250.00

Operation Expenses	Budgeted Income	Budgeted Expenses	Budget Net
Office Supplies	-	-\$200.00	-\$200.00
Postage	-	-\$200.00	-\$200.00
Fees	\$168.00	-\$168.00	-
Insurance	-	-\$500.00	-\$500.00
Operation Expenses Totals	\$168.00	-\$1,668.00	-\$1,500.00
Money Market Account	Budgeted Income	Budgeted Expenses	Budget Net
Interest	\$10.00	-	\$10.00
Money Market Account Totals	\$10.00	-	\$10.00
Grand Totals			
	\$79,378.00	-\$81,568.00	-\$2,190.00
Projected bank balance if on budget			\$47,889.62